

Job Description – Clean Leadership 2019 Program

Summary of the Program

The Clean Leadership program (formerly Nova Scotia Youth Conservation Corps or Youth Corps) was established in 1989 to provide Nova Scotian youth with training and employment opportunities in the environmental field. This program engages community partners across the province to hire students to carry out work in the summer months that fosters environmental stewardship. The Clean Leadership program provides Nova Scotian youth with green sector work experience, an enhanced appreciation of the environment and their community, and develops skills for life-long learning (including team-building and leadership skills, increased knowledge for future employment and/or education ventures, program evaluation techniques, and the ability to give back to their community and their environment.

Job Title - Energy Efficiency Summer Intern

Wage - \$19.00/hr

Summary of Position

The community partner for this Summer Student Intern position through the Clean Leadership program will be Nova Scotia Department of Energy and Mines, reporting to the Director, Energy Efficiency and Sustainable Energy. In this position, you will be mainly responsible for supporting DOEM in working with the federal and other provincial and territorial governments on the advancement and implementation of components of the Pan-Canadian Framework on Clean Growth and Climate Change. Work will focus on goals in the strategy related to advanced Building Code Consultation/Roll out, Facilitating and coordinating the applications to the CMHC co-investment fund, and working with Housing NS to complete audits/benchmark buildings and prepare tender packages.

The successful candidate needs to have skills that are required to perform work tasks in an office setting and will also take part in consultation and meetings with external stakeholders. The successful candidate needs to have excellent communication skills, high motivation, familiarity with climate change issues, familiarity with energy efficiency tools and techniques, database and data management skills, sound professional judgement and decision-making skills, internet research skills, ability to adapt and prioritize tasks; positive attitude and willingness to learn and contribute.

Community Partner

The DOEM's mandate is to manage energy resources to achieve optimum economic, social and environmental value from the energy sector. Our mission is to serve the social, environmental, and economic interests of Nova Scotians by ensuring our energy resources are developed and used in an efficient and sustainable manner. The DOEM office is located at 1690 Hollis Street in downtown Halifax, NS.

Duties and Responsibilities

Tasks will include:

- Research,
- Jurisdictional scans
- Literature review & analysis;
- Interacting with key stakeholder groups and individuals;
- Report writing.

Student will provide a summary report on their work at the end of term and deliver a presentation to staff at DOE.

Requirements/Qualifications

- Must be a Canadian citizen or legally entitled to work in Canada;
- Must be between the ages of 15 and 30;
- Must be a full-time student and intending to return to school in fall 2019;
- Is not a member of immediate family of community partner;
- Have an aptitude for safe work practices and the ability to multi-task in a busy work environment;
- Be able to work productively as part of a team while responding to feedback;
- Demonstrated interest in future employment in the environmental or 'green' sector is considered an asset;

Working Conditions

The successful candidate needs to have skills that are required to perform work tasks in an office setting.