

Job Description – Clean Leadership 2019 Program

Summary of the Program

The Clean Leadership program (formerly Nova Scotia Youth Conservation Corps or Youth Corps) was established in 1989 to provide Nova Scotian youth with training and employment opportunities in the environmental field. This program engages community partners across the province to hire students to carry out work in the summer months that fosters environmental stewardship. The Clean Leadership program provides Nova Scotian youth with green sector work experience, an enhanced appreciation of the environment and their community, and develops skills for life-long learning (including team-building and leadership skills, increased knowledge for future employment and/or education ventures, program evaluation techniques, and the ability to give back to their community and their environment.

Job Title - Cumberland Energy Authority Research Intern
Wage - \$13.25/hr

Summary of Position

The community partner for this Summer Student Intern position through the Clean Leadership program will be the *Cumberland Energy Authority (CEA)*, with the position reporting to the *Executive Director*. In this position, you will be mainly responsible for providing support to all positions of the CEA which include the Executive Director, the Sustainable Communities Marketing Officer, and Executive Assistant of the CEA. The successful candidate will have skills in research, teamwork, customer service, communication (both oral and written), energy data analysis, and carbon inventorying skills.

Community Partner

The Cumberland Energy Authority was formed in 2012 through an Inter-Municipal Agreement between the Municipality of the County of Cumberland, the former Town of Parrsboro, and the former Town of Springhill to promote regional energy development.

Our mission is setting the standard of leadership in local government for the development of renewable energy, support of the progressive energy industry and the encouragement of a sustainable future for our communities. The Cumberland Energy Authority is located at 1395 Blair Lake Road, Upper Nappan, NS.

Duties and Responsibilities

- **Community Outreach**
 - Partners for Climate Protection Program, Federation of Canadian Municipalities
 - Contacting residents and business for carbon inventory collection
 - Community Indicator System, International Institute of Sustainable Development
 - Design survey and distribute to residents
- **Research data**
 - Partners for Climate Protection Program, Greenhouse Gas Emissions Inventory
 - Community Indicator System, residential survey data design and collection

- Attend informational sessions
- Support positions as needed

Requirements/Qualifications

- Must be a Canadian citizen or legally entitled to work in Canada;
- Must be between the ages of 15 and 30;
- Must be a full-time student and intending to return to school in fall 2019;
- Is not a member of immediate family of community partner;
- Have an aptitude for safe work practices and the ability to multi-task in a busy work environment;
- Be able to work productively as part of a team while responding to feedback;
- Demonstrated interest in future employment in the environmental or 'green' sector is considered an asset;
- Renewable energy focus with a keen interest in reducing greenhouse gas emissions considered an asset

Working Conditions

Working hours of the position will be Monday to Friday, 8:30am-4:30pm. Occasional evenings and weekends may be required.