

Job Description – Clean Leadership 2019 Program

Summary of the Program

The Clean Leadership program (formerly Nova Scotia Youth Conservation Corps or Youth Corps) was established in 1989 to provide Nova Scotian youth with training and employment opportunities in the environmental field. This program engages community partners across the province to hire students to carry out work in the summer months that fosters environmental stewardship. The Clean Leadership program provides Nova Scotian youth with green sector work experience, an enhanced appreciation of the environment and their community, and develops skills for life-long learning (including team-building and leadership skills, increased knowledge for future employment and/or education ventures, program evaluation techniques, and the ability to give back to their community and their environment.

Job Title - Environmental Arts Coordinator

Wage - \$15.00/hr

Summary of Position

The community partner for this Summer Student Intern position through the Clean Leadership program will be Bluenose Coastal Action Foundation, reporting to the Climate Change & Education Team Lead. In this position, you will be mainly responsible for assisting the Environmental Education Coordinator and Outdoor Adventure Coordinator in delivering environmental education programs to children and families at the Morton Centre, near Lunenburg, NS.

A typical day could vary greatly, and consist of a number of tasks including but not limited to, planning and developing programming and activities for an after-school program, school field trips, camps and events; plan and deliver quality art programs that focus on nature as their primary medium; designing, creating and managing props; organizing equipment and program materials; leading educational activities and games during camps and events; training and mentoring volunteers and youth leaders; creating promotional materials and/or social media posts; and/or attending outreach and marketing events.

The successful candidate needs to have post-secondary education in recreation, education, community development, or environmental science/studies (enrolled or completed); previous experience leading programs for children; familiarity with environmental and/or earth education approaches; experience in designing program curriculum, program planning, and evaluation; attention to detail; a passion and appreciation for nature, and a strong desire to share that with others.

Community Partner

Bluenose Coastal Action Foundation is a non-profit community based charitable organization with a mandate to address the environmental concerns along the South Shore of Nova Scotia. The organization's goal is to restore and protect the environment through research, education, and action. Coastal Action's office is located at 37 Tannery Road, Lunenburg, NS.

Duties and Responsibilities

- Plan and implement exciting experiential learning opportunities, including school activities, summer camps, and family nature programs;
- Be a leader who uses their influence to ensure that programs run safely, dynamically, and are inclusive to all participants;
- Deliver quality art programs that focus on nature as their primary medium;
- Motivate and coach youth volunteers to reach their full potential;
- Promote programs (flyers, posters, provide Climate Change & Education Team Lead with content (pictures, stories, etc.) for web and social media), visit farmers' markets and other events;
- Assist with parent/guardian communication
- Work with Environmental Education and Outdoor Adventure Coordinator to evaluate and improve the programs
- Some administrative tasks;
- Manage and collect equipment and supplies, organize props and equipment at end of each day;
- Be flexible and open to all tasks which promote, support, and facilitate all educational activities associated with Coastal Action.

Requirements/Qualifications

- Must be a Canadian citizen or legally entitled to work in Canada;
- Must be between the ages of 15 and 30;
- Must be a full-time student and intending to return to school in fall 2019;
- Is not a member of immediate family of community partner;
- Have an aptitude for safe work practices and the ability to multi-task in a busy work environment;
- Be able to work productively as part of a team while responding to feedback;
- Demonstrated interest in future employment in the environmental or 'green' sector is considered an asset;
- Previous experience in a coordination/leadership role with implementing and managing recreational/educational programs for children and youth;
- Familiarity with environmental and/or earth education approaches;
- Experience in designing program curriculum, program planning, and evaluation;
- University education in recreation, education, or environmental studies/science (enrolled in or completed);
- Demonstrated skills in: group facilitation, risk management, time management, oral and written communication, organization, and paying attention to detail;
- A passion and appreciation for nature, and a strong desire to share that with others;
- Training in first aid: current certification in Standard First Aid + CPR Level A (or equivalent) by the start date of the contract;
- Screening through the Child Abuse Registry and a criminal records check (to be completed following offer of employment);
- A valid driver's license and access to a vehicle.

Working Conditions



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Programs take place outdoors, rain or shine, in various habitats (woods, beaches, etc.). Successful candidates should be comfortable working outdoors in all types of weather conditions.

Physical Requirements

Programs take place outdoors and involve some physical activity (hiking, running, games, etc.).