



**Clean Energy  
Financing**  
District of Digby

## Registration Form

Thank you for your interest in the **Clean Energy Financing** Program administered by Clean Foundation (“Clean”) on behalf of your municipality.

By registering, you are applying for low-interest financing from the municipality to help you complete eligible clean energy upgrades to your home.

Additional information about the Clean Energy Financing Program can be found at [www.CleanEnergyFinancing.ca](http://www.CleanEnergyFinancing.ca). Any questions can be directed to Clean by emailing [CleanEnergyFinancing@clean.ns.ca](mailto:CleanEnergyFinancing@clean.ns.ca) or by calling 1-844-727-7818.

### **What's Next?**

Upon receipt of your completed Registration Form, Clean will assess your home’s eligibility based on the following:

- Home type and location: your home must be a detached, semi-detached, or row house style home located within the municipality’s boundary;
- Verification of property ownership;
- Confirmation that you are not in default of any municipal taxes, rates, or charges.

**Please note that by registering you consent to the municipality sharing the above information with Clean.**

After you qualify for the Clean Energy Financing Program, you will need to sign the Customer Agreement. Once this is signed, Clean can help you book a certified Home Energy Assessment.

*Note:* All financing payments must be made through a pre-authorized payment plan set up through the municipality.

**One of the goals of this program is for the total cost of clean energy upgrades, program fees, and cost of borrowing to be *less than or equal to* the estimated energy savings over the financing period. Please note that this debt-to-savings ratio will limit the eligibility of upgrades.**



## Program Fees

Program fees will be added to your Clean Energy Financing as they are incurred. The schedule below indicates when a homeowner has incurred each program fee:

Stage	Cost
Customer Agreement is signed	\$150
Home Energy Assessment (HEA) is completed*	\$99
Contractor quotes are received by Clean Foundation (assessment of debt-to-savings ratio)**	\$200
Contractor invoices received by Clean Foundation	\$100

\*The cost of assessments performed by Clean Foundation will be included in the Clean Energy Financing. The cost of an assessment performed by another service organization cannot be financed.

\*\*Note: For upgrades that require Supplemental Assessment (e.g. solar photo voltaic): **\$75**

If a homeowner exits the Clean Energy Financing Program early, he or she will only be charged for the costs incurred to date.

**For homeowners that do not complete clean energy upgrades, the program fees they incurred will become payable 30 days upon exiting the program.** Program exit is either March 1<sup>st</sup>, 2019 or upon Clean Foundation receiving confirmation of the participant's exit.

## How to Submit this Registration

Mail a hardcopy of this form to:      or      Email the form to:  
Clean Foundation      cleanenergyfinancing@clean.ns.ca  
c/o Clean Energy Financing Program  
126 Portland Street  
Dartmouth, NS B2Y 1H8



A – APPLICANT INFORMATION										
<i>The person to whom all communication will be directed.</i>										
Name of Primary Contact:										
Mailing Address:										
Email Address:										
Telephone Number:	Primary:	Alternate:								
Relationship to Home:	<input type="checkbox"/> Owner	<input type="checkbox"/> Other								
	If “Other”, please specify:									
Preferred Method of Communication:	<input type="checkbox"/> Phone	<input type="checkbox"/> Email								
<p><b>Optional:</b> You may qualify for participation in the HomeWarming program (<a href="http://www.homewarming.ca">www.homewarming.ca</a>), which provides free energy efficient home upgrades for income qualified homeowners. To qualify, you must meet the following income eligibility criteria:</p> <table border="0" style="width: 100%; text-align: center;"> <thead> <tr> <th style="width: 50%;">Number of people in your home</th> <th style="width: 50%;">Maximum annual household income (Line 236 from your Notice of Assessment)</th> </tr> </thead> <tbody> <tr> <td>1 person</td> <td>\$21,822</td> </tr> <tr> <td>2 to 4 people</td> <td>\$40,548</td> </tr> <tr> <td>5 or more people</td> <td>\$57,747</td> </tr> </tbody> </table>			Number of people in your home	Maximum annual household income (Line 236 from your Notice of Assessment)	1 person	\$21,822	2 to 4 people	\$40,548	5 or more people	\$57,747
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Do you wish to be contacted about HomeWarming?	<input type="checkbox"/> Yes	<input type="checkbox"/> No								

B – HOMEOWNERS	
<i>Please identify all Homeowners listed on the registered title for the home. All registered owners of the home must be identified in this section <u>and</u> consent to participate in Clean Energy Financing.</i>	
Name of Homeowner 1:	
Name of Homeowner 2:	
Name of Homeowner 3:	

\* If there are more than three property owners, please include remainder of property owners on the “additional property owners” document found at [www.cleanenergyfinancing.ca](http://www.cleanenergyfinancing.ca)



<b>C – HOMEOWNER INFORMATION</b>																							
<i>Only homes located within the boundary of the municipality can participate in the Clean Energy Financing program. Only detached, semi-detached and row houses are currently eligible.</i>																							
Street Address:																							
Community:																							
Postal Code:																							
Current Heat Source:																							
What upgrade(s) are you interested in making?																							
Have you had a Home Energy Assessment completed within the last 12 months?	<input type="checkbox"/> Yes <input type="checkbox"/> No																						
If "Yes", when was your assessment?	_____ (dd / mm / yy)																						
If "Yes", have you completed any renovations since your Home Energy Assessment?	<input type="checkbox"/> Yes <input type="checkbox"/> No																						
Assessment Role Number:																							
<p>* You can find your Assessment # on your property tax bill (example below).</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><b>MUNICIPALITY OF THE DISTRICT OF LUNENBURG</b> 210 ABERDEEN ROAD BRIDGEWATER, N.S. B4V 4G8 PHONE (902) 541-1329 FAX: (902) 543-7123</p> <p>SMITH JOHN D 123 RIVER ST HALIFAX, NB A1B 2C3</p> </div> <div style="width: 50%;"> <p><b>INTERIM TAX BILL</b></p> <p>April 1, 2016 to March 31, 2017</p> <p>10% INTEREST RATE (PER ANNUM) COMPOUND MONTHLY</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>DUE DATE</b></td> <td>May 31, 2016</td> </tr> <tr> <td><b>ASSESSMENT #</b></td> <td>00123456</td> </tr> <tr> <td><b>CUSTOMER CODE</b></td> <td>SMITJ001-00000</td> </tr> </table> </div> </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 45%;">PARTICULARS</th> <th style="width: 15%;">ASSESSMENT</th> <th style="width: 15%;">RATE</th> <th style="width: 25%;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Residential Properties</td> <td>200,200.00</td> <td>0.40500</td> <td>810.81</td> </tr> <tr> <td>No. 1 &amp; 2 Fire</td> <td>200,200.00</td> <td>0.03250</td> <td>65.07</td> </tr> <tr> <td>Special Recreation Tax</td> <td>200,200.00</td> <td>0.01250</td> <td>25.03</td> </tr> </tbody> </table>		<b>DUE DATE</b>	May 31, 2016	<b>ASSESSMENT #</b>	00123456	<b>CUSTOMER CODE</b>	SMITJ001-00000	PARTICULARS	ASSESSMENT	RATE	AMOUNT	Residential Properties	200,200.00	0.40500	810.81	No. 1 & 2 Fire	200,200.00	0.03250	65.07	Special Recreation Tax	200,200.00	0.01250	25.03
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<b>D – CONSENT TO BE CONTACTED</b>	
<i>Clean may wish to contact you to ask questions about your experience with the Clean Energy Financing Program and/or to evaluate its performance.</i>	
Are you willing to be contacted to discuss your experience with the program?	<input type="checkbox"/> Yes <input type="checkbox"/> No