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## Nova Scotia Youth Conservation Corps The Deanery Project Summer Intern Position

Location: 37 Deanery Rd., Lower Ship Harbour, Nova Scotia

Host Organization: The Deanery Project

Position Details: 35 hours/week, June 24 - August 23, 2013

Number of Jobs: 1 position available

Wage: \$11.15/hour

### **Nova Scotia Youth Conservation Corps Program**

The Nova Scotia Youth Conservation Corps program is a program of Clean Nova Scotia that builds connections between youth and local organizations to stimulate stewardship for the natural environment, and support the emergence of young community leaders. This is accomplished by providing students with training and employment opportunities through paid summer work placements. At the beginning of the work terms, students attended a training session that taught workplace safety skills (OH&S, First Aid and WHMIS) as well as leadership and team building skills. Overall, the NSYCC program gives young Nova Scotians professional work opportunities and training to explore and better understand future career pursuits.

### **Organizational Background:**

The Deanery Project is non-profit cooperative. It offers experiential place-based learning focused on environmental education; natural building; sustainable forestry and food demonstration; rural job creation, inter-generational and cultural mentoring, and the arts. The property encompasses 25 acres of beautiful Acadian forest, fields and ocean front. It has indoor space for research, conferences, workshops, camps and retreats.

### **Project Details**

The Deanery Project is developing a bicycle co-op that will provide a central hub for cycling instruction, a bicycle maintenance shop, and a jumping off point for cyclists to explore the beautiful, Eastern Shore. It will house a "loner fleet" of a dozen bikes on site. The project will support all ages learning about rebuilding and maintenance of bikes, bike safety, short and long distance touring as well as construction of functional bike powered machines, and "bike art".

The NSYCC intern will work closely with Deanery Project staff and volunteers to:

- complete (natural building) renovations to the cycling hub
- plan and deliver activities which engage the local and broader community about active transportation and the role it plays in the health of our environment and our communities.
- work on permaculture aspects of the bike co-op space that are integral to the overarching goals of the Deanery Project, particularly food gardens and trails

### **Required skills needed**

- Strong communication, interpersonal, and programming skills
- Enthusiastic, experienced cyclist
- Ability to do basic bicycle maintenance
- Self-motivated and able to prioritize assigned tasks
- Experience interacting with youth and ability to motivate same
- Experience interacting with all ages and cultures
- Flexible - Able to adapt as circumstances change
- Excited by the creative aspects of this project

- Act as co-ordinator for the Bike Co-op – hours from 10 am until 5pm, Tuesday to Friday and Saturday
- Co-ordinate touring cyclist overnight accommodation
- Assist bike owners with cleaning and maintaining their bicycles
- Disassemble donated bikes and clean parts for re-use
- Maintain an inventory of parts and tools
- Keep track of payments for bike parts, bicycles, and related overnight accommodation
- Tidy and clean the bike co-op at the end of the day, replace tools
- Responsibility for opening the co-op in the morning and securing the facility in the evening
- Ensure the exterior of the building is tidied and any dangerous items are removed
- Recycle where possible and place spare parts in appropriate bins
- Complete the Making Tracks program and assist in teaching courses
- Assist in leading bike rides when necessary
- Develop and maintain relationships with other organizations on the Shore and in HRM and the Province that share an interest in active transportation
- Work closely with Deanery Director and related Deanery committees
- Develop and monitor safety protocols on site
- Develop and implement all ages outreach and education strategies and programs
- A Canadian citizen or entitled to work in Canada.
- Be between the ages of 15 and 30.
- A full time student and intending to return to school in the Fall.
- Not a member of immediate family of the organization.

**Asset skills (if applicable)**

- Interest and experience in photography and video
- Experience with Word Press web sites
- Experience with permaculture and natural building principals

**To apply:**

Please email a resume and cover letter (preferably merged into one file) to [jpelton@clean.ns.ca](mailto:jpelton@clean.ns.ca) by midnight on Sunday, June 2, 2013. **Please quote ‘NSYCC – The Deanery Project Intern Position’ in the subject and body of all communications.** Candidates selected for interviews will be asked to bring contact information for at least two references to their interview. Please note that only those candidates selected for interviews will be contacted (no later than June 7<sup>th</sup>, 2013).

*The Nova Scotia Youth Conservation Corps is committed to maintaining a diverse workforce that is representative at all job levels. We welcome applicants from Aboriginal People, Visible Minority Groups, Persons with Disabilities and Women in occupations of positions where they are under-represented. If you are a member of one of the equity groups, you are encouraged to self-identify on either your cover letter or resume.*